

Date
13.12.2018
Public

PRIVACY STATEMENT: REGISTER OF THE PERSONAL DATA OF TENANTS

1 CONTROLLER

KLINGER Finland Oy, Tinankuja 3, 02430 Masala

Telephone number +358 10 400 1011

E-mail info@klinger.fi

Business ID 0195519-1

2 CONTACT PERSON RESPONSIBLE FOR THE REGISTER

Tea Hurme

tietosuojaavastaava@klinger.fi

Telephone number +358 10 400 1222

3 NAME OF REGISTER

Register of the personal data of tenants

4 LEGAL BASIS AND PURPOSE OF PROCESSING PERSONAL DATA

The legal basis for processing personal data according to the EU General Data Protection Regulation is a contract. The persons have concluded a tenancy contract with KLINGER Finland Oy.

Processing is performed for the purpose of rental activities and tenancy contract management.

The data is not used for automated decision-making or profiling.

5 DATA CONTENT OF THE REGISTER

The data recorded in the register: name, personal identification code, e-mail, telephone number, address, and bank requisites of the tenant. The name, personal identification code and telephone number of the spouse or unmarried partner are also recorded, if the person lives in the same housing unit.

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6 NORMAL SOURCES OF INFORMATION

The information recorded in the register is received from tenants. If necessary, credit reference is verified in Suomen Asiakastieto Oy or a similar credit register.

7 NORMAL PROVISION OF DATA AND DATA TRANSFER OUTSIDE THE EU OR EEA

Normally, the data of this register is not provided to anyone or for no purposes other than those required by law.

The data is also not transferred outside the EU or EEA by the controller.

8 REGISTER PROTECTION PRINCIPLES

The register is managed with due care and the data processed with data systems are protected by appropriate measures. The controller makes sure that the recorded data and the user rights for servers as well as other data critical for the protection of personal data are treated confidentially and only by employees, whose job description includes such task.

Tenancy contracts are stored in locked premises. Only authorized persons have access to the materials.

9 THE RIGHT OF ACCESS AND THE RIGHT TO REQUEST RECTIFICATION OF DATA

Each person in the register has the right to access the data recorded in the register about them and to request rectification of possible inaccurate data or updating incomplete data. Should a person wish to view the data recorded about them or request rectification thereof, such request should be sent to the controller in writing (tietosuojavastaava@klinger.fi). The controller may request the applicant to provide proof of identity, if necessary. The controller responds to the customer within the time limit laid down in the EU Data Protection Regulation (as a rule, within a month).

10 OTHER RIGHTS RELATED TO THE PROCESSING OF PERSONAL DATA

A person in the register has the right to request erasure of their personal data (the "right to be forgotten"). The persons in the register have also other rights provided in the EU General Data Protection Regulation, such as restricting the processing of personal data in certain situations. The requests should be sent to the controller in writing (tietosuojavastaava@klinger.fi). The controller responds to the customer within the time limit laid down in the EU Data Protection Regulation (as a rule, within a month).